

From the [School Board website](#), where you can also find information on how to watch the school board meetings:

MEMBERS OF THE PUBLIC WISHING TO ADDRESS THE BOARD DURING LIVE STREAM MEETINGS

NOTE NEW PROTOCOL: School board members encourage public participation. Your civil input is appreciated. If you would like to address the school board during a virtual meeting held under the PROCLAMATION BY THE GOVERNOR AMENDING PROCLAMATION 20-05, 20-28 Open Public Meetings Act and Public Records Act, follow these steps:

1. Prepare a written statement that will be attached to the board agenda and meeting minutes.
2. Because this will be a public document, it is recommended that you prepare the statement in a separate document using an application such as Microsoft Word. At the top of the document, please identify yourself and the subject matter (a title) for your statement. Please do not include your phone number, address or email address unless you want that personal identifying information included in the public record.
3. Submit your written statement via email to the school board secretary 24-hours PRIOR to the start of the meeting. Statements submitted after the deadline will not be considered at this session.
4. Statements should be emailed to tbeatti@tacoma.k12.wa.us.
5. Typically, the board allows up to three (3) minutes for you to share verbal comments. A three (3) minute verbal statement converts to approximately 300-500 words or up to 2 pages double spaced. Please limit your written statement to this guideline.
6. During the meeting, the Superintendent will read into the record your name and the subject matter (title) of your statement. The Superintendent will not read your statement aloud during the meeting. However, your statement will be linked to the agenda so that members of the public will be able to read your statement.
7. Your statement will also be linked to the meeting minutes for future reference.
8. Members of the board will also review your written statement. The Superintendent or her designee will follow-up with you, if action is needed.